

OKLAHOMA HISTORICAL RECORDS ADVISORY BOARD

STATE BOARD ADMINISTRATIVE GRANT

NHPRC Project 100241-18

Final Narrative Report for July 1, 2018 – June 30, 2021

1. Submit complete reports in a timely manner.

Five interim narrative reports, two interim financial reports, a final narrative report and a final financial report were provided to share progress on this grant.

2. Acknowledge NHPRC in all print and electronic products, including web pages, which result from grant support.

NHPRC has been acknowledged on announcements, regrant applications, Archives Month posters, and other items related to OHRAB projects. (Examples are attached.)

3. Meet or exceed the amount of cost sharing approved by NHPRC.

The total cost share for this grant is \$48,946, which exceeds the amount of cost share of \$26,712, which was included in the initial grant application. As anticipated, the largest portion of the cost share was provided by participants in the Improving Access to Collections regrant program.

4. Hold at least two meetings of the Oklahoma Historical Records Advisory Board.

The Board met on November 16, 2018 to consider applications for the Improving Access to Collections regrant program and the Collections Assessment program.

The Board met on June 5, 2019 to consider revising the current strategic plan. The Board reviewed ongoing regrant projects scheduled to end June 30, 2019. Several Board members reported on visits to organizations participating in regrants, while others agreed to visit additional sites in the coming months. In addition, the Board discussed the plans for the coming year, which included a new regrant project and additional workshops and programs. The new regrant applications will be due at the end of August. A meeting to review the applications will be held in September 2019.

The Board met on October 2, 2019 to consider applications for the Improving Access to Collections regrant program and the Collections Assessment program. In addition, the Board discussed workshops held in August, as well as the upcoming Alliance for Response Forum on October 25, 2019, and the second Oklahoma Archives Bazaar on October 26, 2019. Board members were provided an overview of the grant application to NHPRC which requested \$80,000 in funding to support the activities of the Board in FY 21 and FY 22.

The Board did not meet between January 1, 2020 and December 21, 2020. The Board met on June 1, 2021 via Zoom. Members discussed recently completed and upcoming activities for the current grant cycle and the new cycle beginning July 1, 2021, including upcoming NEDCC workshop webinars, the Oklahoma Archivists Association workshop, plans for the annual meeting of the Oklahoma Museums Association, and Digital Public Library of America activities.

5. **Provide two programs each year in celebration of Archives Month. One program for the public, and another for professional development for staff and volunteers in records repositories. The public programs will focus on personal digital archiving and using digital collections to access primary sources related to American history. The professional development programs will focus on providing access to collections.**

September 25, 2018 In advance of Archives Month, programs for members of the public included a Genealogy Symposium sponsored by the Chickasha Public Library. Jan Davis, Coordinator for the Board, spoke with the 22 participants about personal digital archiving resources and shared information about digital resources from the Oklahoma Department of Libraries that would be of interest to genealogists.

September 29, 2018 Davis presented a program on family history records in archival digital collections for the Oklahoma Black Genealogy Society, which met in Oklahoma City at the Oklahoma Historical Society.

October 25, 2018 The professional development programs for staff and volunteers in records repositories included two webinars sponsored by the Society of American Archivists. These webinars, "*Metadata Overview for Archivists*" and "*Digital Records: The Next Step*," were shown in Tulsa at the Gilcrease Museum as part of the first annual meeting of the Oklahoma Archivists Association. Nineteen people attended the webinars which were funded by the Oklahoma Historical Records Advisory Board. Two participants received scholarships to receive and take the tests associated with the webinars. These two programs can be applied to the Digital Archives Specialist certification offered by the Society of American Archivists.

November 29, 2018 The Oklahoma Technology Association/EncycloMedia annual meeting, which is traditionally held in October each year, provides an opportunity to meet with teachers to talk about using primary sources in the classroom. In 2018, the meeting was held in late November, with 25 attendees attending a session presented by Jan Davis and Janet Bass, a local school librarian. Archives Month posters were distributed at the conference in the exhibit area.

October 3 – 4, 2019 Two sessions designed to encourage educators to use primary sources in the classroom were presented at the annual EncycloMedia conference, which was held in Oklahoma City. This conference provided professional development sessions for school librarians, technology, and gifted and talented teachers. Archives Month posters were distributed at the conference in the exhibit area.

The first program, "*Teach This Poem – Enriching Poetry with Primary Sources*," was taught by Janet Bass, an elementary school librarian, and Jan Davis. There were 49 attendees. The second program, "*Hey, Hey! Ho, Ho! Picture Books and Primary Sources Are the Way to Go!*," was also taught by Bass and Davis, with 45 attendees. Participants were introduced to digital collections from the Library of Congress, the Oklahoma Department of Libraries, and the Oklahoma Historical Society.

October 25, 2019 The *Alliance for Response Forum* was held in collaboration with the Oklahoma Museums Association, Oklahoma Historical Society, Foundation for Advancement in Conservation, with support in part from the National Endowment for the Humanities, and other

partner organizations. The forum provided an opportunity for first responders to meet with cultural heritage staff and volunteers to exchange information about needs and expectations during a disaster or emergency event. Speakers included Dr. Bob Blackburn (Executive Director of the Oklahoma Historical Society), Gary McManus (Oklahoma State Climatologist), Lori Foley (Administrator of the Heritage Emergency National Task Force, FEMA), and Helen Stiefmiller (Collections Manager, Oklahoma City National Memorial Museum). There were 126 registered participants.

October 26, 2019 The Oklahoma Archives Bazaar was held in collaboration with the Oklahoma Archivists Association and other partner organizations. This event, modeled after a Texas program, was open to the public and provided an opportunity for archival collections across the state to exhibit information about their collections. The event, which was the second Bazaar in Oklahoma, was held in the downtown branch of the Metropolitan Library System in Oklahoma City. The Board sponsored a program on personal digital archiving for members of the public. J.A. Pryse, Senior Archivist for the Carl Albert Congressional Research and Studies Center at the University of Oklahoma, provided information and answered questions about digitizing photographs and documents. There were five attendees for the program.

October 2020 The Board was scheduled to co-sponsor a series of Emergency Preparedness workshops in May 2020 that were cancelled due to the pandemic. These workshops were replaced with a five-session Emergency Preparedness and Response Online Course, which was be taught by Rebecca Elder, a cultural heritage preservationist. The course met every Thursday in October 2020 from 10:00 a.m. – 11:30 a.m. The course was free to attend, but an application was required for registration. Registration was open to staff, volunteers, and board members of museums, historical societies, tribal cultural centers, libraries, and archives, with a limit of thirty participants. The course was designed to lead participants through the process of preparing or updating a disaster plan for their organization. The participants who completed this process were able to request that the instructor review their plan and make recommendations.

6. Distribute an Archives Month poster each year featuring an image from an Oklahoma repository.

For the 2018 Archives Month poster, the Oklahoma Historical Society provided an image from the Oklahoma Publishing Company Photography Collection. The photograph, taken August 14, 1956, features a chorale performing musical numbers from the musical *Oklahoma!* at the Oklahoma City premiere of the movie based on the Rodgers and Hammerstein stage musical. The poster was designed by Bill Struby, the graphics designer for the Oklahoma Department of Libraries. The poster was distributed at various meetings and locations, including the annual meeting of the Oklahoma Museums Association and the annual meeting of the Oklahoma Technology Association/EncycloMedia. The poster was available to members of the public at the Research Division of the Oklahoma Historical Society and at the Oklahoma Department of Libraries.

Fara Taylor, Online Media Manager for the Oklahoma Department of Libraries, made several posts to Facebook and Twitter during October 2018 to promote Archives Month and Electronic Records Day (October 10, 2018). On Halloween, Jan Davis provided information about working with electronic records (*“Working with Records Can Be Scary”*) at the haunted house hosted by

the Department of Human Services Records Center. Participants received a treat bag, along with a flyer produced by the Council of State Archivists with tips about electronic records.

The 2019 Archives Month poster featured two photographs, taken by Lewis Hine, from the National Child Labor Committee Collection, which is housed at the Library of Congress. The collection is accessible online. Among the 5,100 photos that document the working conditions of children in the United States between 1908 and 1924, there are 150 taken in Oklahoma. The poster was distributed at various workshops and meetings, including the annual meeting of the Oklahoma Museums Association in September 2019 and the annual meeting of the Oklahoma Technology Association/EncycloMedia in October 2019. Although the poster features photographs held by an institution outside Oklahoma, the poster encourages viewers to consider a broad approach, including those institutions outside of Oklahoma, when researching Oklahoma's history.

Archives Month posters were produced in 2018 and 2019, encompassing the original grant period. Since many in-person annual meetings and workshops were cancelled in Fall 2020 due to the pandemic, there were no avenues for distributing an Archives Month poster in 2020. A poster featuring an image from Oklahoma State University Library was created, but not printed. (Images attached.)

7. **Work in collaboration with the Oklahoma Museums Association, the Oklahoma Library Association, and the Oklahoma Historical Society to develop two, one-day workshops each year. Sessions will focus on providing improved online access to historical records collections and providing information about digital collections. During the first year, one of the two sessions will be a day-long session on emergency preparedness and disaster recovery.**

During the grant period, the Board worked with partner organizations, including the Oklahoma Museums Association, the Oklahoma Library Association, and the Oklahoma Historical Society to offer professional development workshops for staff, volunteers, and students. In addition, the Board also collaborated with the Oklahoma Archivists Association to provide programming. Programming included four webinars, five full-day in-person workshops, and one webinar series consisting of five sessions.

October 25, 2018 The professional development programs for staff and volunteers in records repositories included two webinars sponsored by the Society of American Archivists. These webinars, "*Metadata Overview for Archivists*" and "*Digital Records: The Next Step*," were shown in Tulsa at the Gilcrease Museum as part of the first annual meeting of the Oklahoma Archivists Association. Nineteen people attended the webinars, which were funded by the Oklahoma Historical Records Advisory Board. Two participants received scholarships to receive and take the tests associated with the webinars. These two programs can be applied to the Digital Archives Specialist certification offered by the Society of American Archivists.

Jan Davis spoke with Tara Carlyle, Head of the Digital Scholarship Lab at the University of Oklahoma Libraries, about a Spring 2019 workshop related to preparing applications for digitization grants. Tara indicated she has given this type of presentation before when she worked in Texas. She also indicated that she would work with Sarah Milligan from Oklahoma

State University Library since a program of this nature would support the ongoing OK-Hub activities for Digital Public Library of America.

A program proposal on teaching with primary sources, aimed at school librarians, was submitted to the Oklahoma Library Association for the annual conference in Spring 2019. The program was not approved by the OLA Program Committee.

August 7, 2019 "Strategic Planning 101," held in Oklahoma City, was organized by the Oklahoma Museums Association to support and encourage participation in a new grant program that is now offered by the Oklahoma Historical Society. The Oklahoma Heritage Preservation Grant Program supports projects that focus on collections, exhibits, and programs. About \$500,000 will be available each year, beginning in January 2020, to support grants of \$1,000 - \$20,000. Scholarships for registration for eight participants were approved by Board members Jennifer Holt and Jennifer Green. Several of the workshop attendees were participants in the regrant projects that ended June 30, 2019.

August 22, 2019 Jan Davis contacted the Northeast Document Conservation Center (NEDCC) about the possibility of hosting two digital preservation workshops in Oklahoma City. The Oklahoma Historical Society provided the venue for both workshops at no cost. The first program, held on August 22, 2019, was "Audiovisual Preservation for Smaller Institutions." There were 34 attendees, with 11 scholarships for registration provided by OHRAB with NHPRC funds.

August 23, 2019 The second program, held on August 23, 2019, was "Digital Preservation for Smaller Institutions." There were 34 attendees with 12 scholarships for registration provided by OHRAB with NHPRC funds.

Each of these programs provided useful information for organizations with limited budget and technology resources as they consider ways to protect their digital collections and address emergency preparedness and disaster recovery concerns. Scholarships for registration were announced and promoted by the Oklahoma Museums Association through their email list-serve and website.

February 27, 2020 The Oklahoma Library Association's University and College Division sponsored a one-day workshop, "Digitization on a Shoestring." The Board provided scholarships for registration and co-sponsored the workshop, which was held at the Oklahoma Department of Libraries in Oklahoma City.

Due to the pandemic beginning in Spring 2020, Oklahoma organizations limited in-person gatherings in a commitment to the health and safety of employees and patrons. As it became clear that in-person gatherings were not appropriate for the conditions, efforts were made to move to online training.

October 2020 The Board was scheduled to co-sponsor a series of four Emergency Preparedness workshops in May 2020 that were cancelled due to the pandemic. These workshops were replaced with a five-session "Emergency Preparedness and Response Online Course," which was taught by Rebecca Elder, a cultural heritage preservationist. The course met

every Thursday in October from 10:00 a.m. – 11:30 a.m. Following the workshops, four attendees contacted Rebecca for advice on their individual Emergency Preparedness plans.

November 6, 2020 Sean Ferguson, an NEDCC instructor, taught a day-long course, *“Preservation Management: Caring for Paper-based and Photographic Collections for Smaller Institutions.”* Scholarships for registration were promoted by the Oklahoma Museums Association and the Oklahoma Department of Libraries through their email list-servs and websites.

June 7, 2021 The Board sponsored two webinars provided by NEDCC related to using archival materials in reading rooms and exhibits. The first was *“Ten Tips for Preservation Friendly Reading Rooms,”* taught by Annie Matthys, Preservation Specialist.

June 14, 2021 The second NEDCC workshop related to using archival materials was *“Ten Tips for Preservation Friendly Exhibits,”* taught by Annie Matthys, Preservation Specialist.

8. **Continue the Board’s regrant program, with a focus on improving online access to collections. A minimum of 13 regrants ranging from \$200 - \$3000 will be awarded. Board members will offer guidance to potential applicants and review draft applications. Technical assistance will be provided and site visits will be made to each of the regrant recipients.**

2019 Regrant project

The Board met on November 16, 2018 to consider applications for the Improving Access to Collections regrant program. The funding allotted for this period was \$19,000.

Applications totaling \$38,907.30 were received from the organizations listed below. The Oklahoma Congressional District is noted as well.

American Organ Institute Archives	OK-4th
Edmond Historical Society and Museum	OK-5th
Metropolitan Library System	OK-5th
Modoc Tribe of Oklahoma	OK-2nd
Oklahoma City National Memorial and Museum	OK-5th
Oklahoma Hall of Fame	OK-5th
Oklahoma Railway Museum	OK-5th
Oklahoma Sports Hall of Fame	OK-5th
Oklahoma State University	OK-3rd
Pawnee Historical Society	OK-3rd
School of Library and Information Studies, OU	OK-4th
Stephens County Genealogy Library	OK-4th
Stephens County Historical Museum	OK-4th
Stillwater Public Library	OK-3rd
Wichita Tribal Center	OK-3rd

At the November 16, 2018 meeting of the Board, seven applications (noted in bold above) were approved for funding. Six received the full amount requested, with one organization receiving a smaller amount than they requested. The total amount of regrant funding approved by the Board was \$19,015. A description of the approved projects is included at the end of this report.

With the limited number of applications for the Collections Assessment program, the Board determined that three of the organizations applying for the Improving Access to Collections regrant program might better benefit from a Preservation Assessment. These organizations agreed to participate and met with Rebecca Elder at their organizations in December 2018. Participating organizations were able to request up to \$500 to support a long- or short-term goal described in the written assessment. The following organizations participated in this project:

McCloud Historical Society and Museum	OK-5th
Modoc Tribe of Oklahoma	OK-2nd
Pawnee County Historical Society and Museum	OK-3rd
Stephens County Genealogy Library, part of the Duncan Public Library	OK-4th

Regrant recipients provided interim reports in March 2019 to Jan Davis. The reports included information about the status of each project and any related problems or concerns.

The following site visits were conducted during this period:

March 11, 2019 Oklahoma City National Memorial and Museum

Board member Chad Williams and Jan Davis visited the Oklahoma City National Memorial Museum Archives. Helen Stiefmiller, the Collections Manager, and Joanna Butterworth, Curator/Archivist, gave a tour of the Archives and discussed their progress on their regrant project to create a finding aid and digital copies of oral history records for the Personal Accounts Collection. This collection is important to Oklahoma and United States history because it contains documentation about the people impacted and affected by the bombing of the Alfred P. Murrah Federal Building on April 19, 1995.

During the tour of the Archives, they discussed the wide variety of electronic media, including court reporter tapes of one of the trials, which the staff have not been able to access. This visit reinforced the idea that special attention may be needed for audio/visual preservation assessments for some collections.

During the visit, Williams, who is the Director of Research at the Oklahoma Historical Society, offered items from the Research Division related to the Museum's collection to Helen. In addition, Stiefmiller offered items from her personal collection to the Oklahoma Historical Society. By taking the opportunity to visit the site, research collections in two institutions will benefit.

March 21, 2019 Edmond Historical Society and Museum

Board member Jennifer Green and Jan Davis visited the Edmond Historical Society and Museum to meet with Amy Stephens, Director of the Museum, and Derek Lee, Curator, to discuss their progress on their regrant project to digitize photographs and documents from the Rodkey Family Collection. The Rodkey family owned the Eagle Milling Company and were socially and commercially important to early Edmond.

May 16, 2019 **Wichita Tribal History Center, Anadarko**

Board member Chad Williams and Jan Davis visited the Wichita Tribal Center in Anadarko and met with Tim Baugh, Director of the Center, to discuss progress on the regrant project to digitize and describe photographs of Wichita events, such as the Wichita Annual Dance.

May 24, 2019 **Oklahoma Hall of Fame and Gaylord Pickens Museum**

Board member Brad Robison visited the Oklahoma Hall of Fame and Gaylord-Pickens Museum and met with Shannon Rich, President and CEO, to discuss progress on the regrant project to digitize footage of interviews with Oklahoma Hall of Fame members.

June 25, 2019 **Stillwater Public Library**

Jan Davis visited the Stillwater Public Library and met with Stacy Delano, the project manager for the regrant. They discussed the status of the project to rehouse and create a finding aid for a collection of records related to the Spanish American War veterans that lived in the area. During the visit, they discussed possible future projects for the local history collection, including women's history as shown through local club information and land ownership as shown through agricultural censuses for the area.

July 19, 2019 **Oklahoma State University, Stillwater**

Board member Brad Robison visited Oklahoma State University Library in Stillwater to meet with Patrice Prud'homme and Mary Larson, OHRAB member, to discuss the regrant project to provide public access to digitized materials from the Robert E. Cunningham Photographs and Negative Collection. The collection depicts the early history of Oklahoma State University.

Final reports for the regrant projects were due in July 2019. Descriptions of each project are included at the end of this report.

2020 Regrant Project

The Board met on October 2, 2019 to consider applications for the second round of the Improving Access to Collections regrant program. The funding allocated for this round of grants was \$19,000.

Applications totaling \$18,321.07 were received from the seven organizations listed below. The Oklahoma Congressional District is noted as well. Six applications (noted in bold) were approved for funding. The total amount of regrant funding approved by the Board was \$15,613.

Blackwell Public Library	OK-3rd
Carl Albert Congressional Research and Studies Center, University of Oklahoma	OK-4th
Chisholm Trail Museum	OK-3rd
Oklahoma Railway Museum	OK-5th
Oklahoma State University Library	OK-3rd
Plains Indians and Pioneers Museum	OK-3rd

Final reports for the regrant projects were due in July 2020. Descriptions of each project are included at the end of this report.

Regrant Project Feedback

J.A. Pryse, with the Carl Albert Congressional and Research Studies Center at the University of Oklahoma, offered the following information when recently asked about the impact of the Improving Access to Collections regrant project:

“The site <https://cacdiscovery.omeka.net/> has done remarkably well over the last year with 282 users that typically stay on the pages for over 4 minutes. I know the feedback that I have received has been very positive as the public can search the page for the digital content which then leads to bounces to our Wikimedia images (https://commons.wikimedia.org/wiki/Category:Carl_Albert) and then to our Wikipedia page (https://en.wikipedia.org/wiki/Carl_Albert) then to our ArchivesSpace platform. We need to send more files to DPLA (<https://dp.la/search?q=carl%20albert&provider=%22Carl%20Albert%20Congressional%20Research%20and%20Studies%20Center%22&page=1>) but have been busy creating our migration to Preservica! I will have better analytics once we have that platform up and running.

We have now scanned 12,460 images and documents which accounts for just about 32.5 cubic feet (33 linear feet). We have worked with several authors including John Dearbon (assistant professor from Yale) who is writing Carl Albert’s biography (<https://www.johnadearborn.com/>). He peruses the image files quite often as well as the digitized manuscripts that relate to the images. The most popular search for this collection is the US Delegation to Eastern Europe, August 4-18, 1975.

The grant has benefited students, professors, researchers, and many more who inquire about certain things/programs/speeches, etc...that Albert has done over his career and because of this project we are able to deliver digital items instantaneously!”
(9/27/2021)

Jason Harris, Director of the Chisholm Trail Museum, provided this information about the impact of the Improving Access to Collections Regrant Project:

“The Improving Access to Collections grant allowed the museum to launch what has now become a very successful digitization project. It provided the initial resources for the hardware to facilitate launching the project. Through collaborative planning, it led to the creation of the master finding aid, digitization of over 4,000 images now, development of a partner page on the Gateway to Oklahoma History portal, and a continued relationship with up-and-coming students in the UCO Museum Studies program.

The project has also allowed us to work with the community in identifying unnamed individuals and events. It has also provided a modest, yet growing, revenue stream by providing digital scans of content to the community. We are hopeful that in the next year we will be able to work with another set of UCO Museum Studies programs students to digitize another large chunk of the collection.

One of the strengths of our implementation of the Improving Access to Collections grant was the collaboration between us, ODL, OHS, and UCO. The initial planning and modification of the project as a result led to a project that can be mimicked by others. It also solidified relationships with partner institutions and provided a gateway for emerging professionals to pick up a new skill before graduation.” (9/27/2021)

The following link provides information about the photograph collections at the museum and includes the finding aid for the Meacham Collection, which was the focus of the museum’s project. <http://www.ctokmuseum.org/photo-collections.html>

9. Provide the following information regarding regrant projects, where applicable:

- Cubic feet of records preserved and made accessible for public use
- Number of digital facsimiles made available for use

Regrant recipients were instructed to collect this information and provide it at the end of their projects. This information, as provided by the regrant recipients, is included at the end of this report.

10. Provide one-on-one instruction in best practices to records repositories. One-day site visits will provide an opportunity to address concerns, as well as to assess the condition of collections. Organizations receiving regrants or the Preservation Plan site visits will receive priority.

Site visits information is also included in sections 11 and 12 of this report. Many organizations were closed in the early stages of the pandemic. Various Board members and Jan Davis worked to talk via telephone or on-site visits, focusing on organizations that received regrants or Preservation Plan site visits.

June 4, 2020 Jan Davis and Chad Williams visited the Chisholm Trail Museum in Kingfisher to discuss the Museum’s regrant project to create a finding aid and digitize a local photographer’s collection. Jason Harris, the Museum Director, arranged a meeting at the Kingfisher Public Library to meet the librarian and see the local history collection.

June 23, 2020 Jan Davis met via telephone with Lisa Vargas and Stacy Diaz from the Blackwell Public Library to discuss their Improving Access to Collections regrant. They requested an extension for their project.

July 16, 2020 Jan Davis and Chad Williams visited the Seminole Nation Museum in Wewoka to talk with the director, Richard Ellwanger. Rebecca Elder conducted a site visit in December 2019 and provided the Museum with a Preservation Assessment. The results of the Assessment and the work that has followed to address recommendations were discussed.

August 21, 2020 Jan Davis and Chad Williams visited the Stroud Public Library to meet with Director Marsha Morgan. The Library staff met with Rebecca Elder in December 2019 for a Preservation Assessment site visit.

September 10, 2020 Jan Davis and Chad Williams visited the Chisholm Trail Museum to meet with Director Jason Harris to discuss the Museum’s regrant project to create a finding aid for a collection of photographs.

- 11. Continue the Preservation Plan and Access Development Program. A maximum of six organizations with annual budgets under \$50,000 will be selected to participate in this program. Participating organizations will receive the services of a consultant who will work with staff and volunteers to develop a preservation plan that will identify and prioritize collection care needs. Organizations will be selected based on the importance of their collections and their willingness and capacity to implement the recommendations of the consultant. The consultant will provide a written report to the institution and the board summarizing short-term and long-term priorities and recommended solutions. Members of the Board with experience in digital projects will participate in the site visits and work with the participants to develop recommendations and proposals for digitization and online access to selected collections.**

During this grant period, eight organizations participated in site visits with a consultant who provided a written report outlining short-term and long-term suggestions related to the care of the collections. Each organization received a small regrant to purchase materials that would help address one of the suggestions presented in the report.

The Board met on November 16, 2018 to consider applications for the Collections Assessment program. Two organizations applied, with one organization’s application approved by the Board. In addition, after reviewing applications for the Improving Access to Collections regrant program, the Board determined that three additional organizations would be offered the opportunity to receive a Preservation Assessment. The four organizations completed a self-assessment survey prior to a site visit in early December 2018. Rebecca Elder, of Rebecca Elder Cultural Heritage Preservation, conducted the site visits and prepared the Preservation Assessment Reports for each organization. Copies of each report were provided to Jan Davis, Board Coordinator. Each participating organization requested \$500 to address one of the items mentioned in the short-term or long-term term recommendations offered in the Preservation Assessment Reports.

Organization	Location	Congressional District	Date of Conservator Site Visit
McCloud Historical Society and Museum	McCloud	OK-5th	December 14, 2018
Stephens County Genealogy Library	Duncan	OK-4th	December 12, 2018
Pawnee County Historical Society	Pawnee	OK-3rd	December 13, 2018
Modoc Tribe of Oklahoma	Miami	OK-2nd	December 11, 2018

The McCloud Historical Society and Museum held two workdays on May 30-31, 2019 so that members could address recommendations listed in the December 29, 2018 Preservation

assessment they received from Rebecca Elder. The Society requested \$500 in funding to address some of the recommendations included in the preservation assessment report. The Society purchased two data loggers to monitor humidity in the storage area, acid free storage containers, and corrosion intercept film to line wooden display shelving. The president of the group reported that seven people spent five hours each day to transfer files and line shelving.

The Modoc Tribe of Oklahoma purchased archival boxes and folders, as well as other supplies to rehouse some collection items.

The Stephens County Genealogy Library purchased archival folders to rehouse parts of their collection. During the spring, they had a temporary employee that worked several months with the librarian on the project. The Director of the library reported the following:

"Since the report, we have made a punch list of things to do to improve the preservation of materials and are working our way down the list. We've purchased blinds for the windows, trimmed vegetation away from the building and are budgeting for lighting, painting the bricks and other suggestions Ms. Elder made."

The Pawnee County Historical Society was offered funding to address some of the recommendations included in the preservation assessment.

There were five applicants for the 2019 Collections Assessment Program.

Organization	Location	Congressional District	Date of Conservator Site Visit
Top of Oklahoma Museum	Blackwell	OK-3rd	Withdrew
Three Rivers Museum	Muskogee	OK-2nd	December 5, 2019
Stroud Public Library	Stroud	OK-3rd	December 3, 2019
Northeastern State University Archives	Tahlequah	OK-2nd	December 4, 2019
Seminole Nation Museum	Wewoka	OK-5th	December 6, 2019

At the October 2, 2019 meeting of the Board, members determined that each of the five organizations would be offered the opportunity to receive an assessment. As plans were developed, the Top of Oklahoma Museum determined that they would not be able to participate during this round of site visits due to other pressing projects, including a installing a new exhibit. The director expressed appreciation for being included and indicated she intended to apply at another time.

Rebecca Elder, of Rebecca Elder Cultural Heritage Preservation, conducted the site visits and prepared the Preservation Assessment Reports for each organization. Copies of each report were provided to Jan Davis, Board Coordinator. Board members attended three of the sites. Jennifer Holt attended the site visits for Seminole Nation Museum and Northeastern State University Archives. Chad Williams and Jan Davis attended the site visit for the Three Rivers Museum. Each participating organization requested \$250 to address items mentioned in the short-term or long-term recommendations offered in the Preservation Assessment reports. Reports related to their use of the funds were provided in March 2020.

One of the benefits of site visits is meeting new directors who are often unfamiliar with the Oklahoma organizations working with historical records repositories. At the site visit for the Three Rivers Museum in Muskogee, Board member Chad Williams was able to share information about the digitization services offered by the Oklahoma Historical Society with Angie Rush, the Museum Director. He offered to digitize and provide a digital copy of a collection of VHS tapes containing oral histories and interviews at no cost to the organization, with the request that a copy be available for research at the Oklahoma Historical Society. As of the end of this grant period, these records are now accessible via the Oklahoma Historical Society's Gateway to Oklahoma History page at: <https://gateway.okhistory.org/explore/partners/THRM/>

Angie Rush, Director of the Three Rivers Museum, reported the following:

“Thank you for awarding the Three Rivers Museum the OCAP grant. With the OCAP, we have learned the correct way to store our Archives collection, the correct procedures for storage and what kind of storage is acceptable. We have also used the Preservation Assessment to start correcting areas and to see what needs to be assessed for the future. We have used the funds from the OCAP grant to begin purchasing museum quality storage items, such as document cases, documentation filing folders, and storage cartons. We are currently in the process of filling these storage items with our collection and will continue to address our preservation needs into the future.”

- 12. Provide up to 15 scholarships ranging from \$70 for basic registration to a one-day workshop to \$400 for registration, two nights lodging, and a small travel stipend for those traveling a round trip of 120 miles or more. Archives professionals, as well as students enrolled in library, archives, and museum studies programs, will be eligible. To encourage collaboration and networking opportunities, priority will be given to those requesting scholarships for the one-day, in-person training sponsored by the board in collaboration with its partners or the Archives Month professional development program sponsored by the board. Priority will also be given to regrant recipients with projects designed to increase online access to their collections and those working with the preservation consultant.**

During this three-year grant period, 136 scholarships were provided to individuals attending brief webinars, day-long workshops, and annual meetings of professional organizations. Scholarships ranged from \$20 for registration support to more than \$200 for registration for annual meetings. A list of applicants, programs attended, and organizations is included at the end of this report.

Many recipients shared that without the scholarship funds they would be unable to participate in the programs. One recent scholarship recipient shared the following:

“Good afternoon! I am writing to thank you for supporting the scholarship program for the Oklahoma Museum Association's annual conference. As a fairly new museum professional with no museum studies background or education, I rely heavily on professional development opportunities like the OMA conference to build and expand my skills. I was worried that I would be unable to attend this year due to a cut in the grant funds that pay for staff development, but this scholarship has saved the day! Thank you so much for this opportunity!”

Four scholarships were provided to individuals from small museums to attend one day of the 2018 annual meeting of the Oklahoma Museums Association. To receive the scholarships, participants agreed to attend two sessions related to preservation assessments for small institutions.

Four scholarships were provided to two individuals to receive the exams associated with two webinars produced by the Society of American Archivists, "*Metadata Overview for Archivists*" and "*Digital Records: The Next Steps*," that were presented on October 25, 2018 at the first annual meeting of the Oklahoma Archivists Association. As part of this arrangement, 17 other Oklahoma archivists were able to attend the webinars at no cost and make their own arrangements to pay for and take the tests to receive credit for the courses for the Digital Archives Specialist certification.

On August 16, 2018, Jan Davis met with the ARMA Board to discuss the possibility of collaborating on a workshop for records managers and archivists. ARMA would sponsor the workshop. If the topics selected were appropriate for archivists, then OHRAB would offer scholarships for registration for the workshop to up to five people on a first-come basis. At a later ARMA Board meeting, the ARMA Board determined that they would not host a workshop in Spring 2019.

Three scholarships were provided to individuals to attend a one-day workshop, "*Museum Education Planning for the Future*," held on March 4, 2019. One recipient was a staff member at the Edmond Historical Society, one of the 2019 regrant organizations.

Eight scholarships were provided for registration for the "*Strategic Planning 101*" workshop which was held in Edmond on August 7, 2019. Board members Jennifer Green and Jennifer Holt reviewed applications submitted to the Oklahoma Museums Association.

Twenty-three scholarships were awarded for registration for two August 2019 workshops offered in Oklahoma City by the Northeast Document Conservation Center. The first workshop, held on August 22, 2019, was titled "*Audiovisual Preservation for Smaller Institutions*." The second workshop, held on August 23, 2019, was titled "*Digital Preservation for Smaller Institutions*."

Four scholarships were provided for the registration for the presenters of the Oklahoma Museums Association pre-conference session, "*Archival Description for Museum Professionals*."

Scholarships were provided for twenty-four individuals to attend the annual meeting of the Oklahoma Museums Association which was held virtually in September 2020. Funds from OHRAB and several other organizations were combined to provide these scholarships.

On February 27, 2020, the Oklahoma Library Association's University and College Division sponsored a one-day workshop, "*Digitization on a Shoestring*," which was held at the Oklahoma Department of Libraries in Oklahoma City. The Board co-sponsored the workshop and provided five scholarships.

During Fall 2020, arrangements were made with the Northeast Document Conservation Center, Society of American Archivists, and the National Association of Government Archivists and

Records Administrators to offer scholarships for professional development programs. The opportunity to apply for individual programs was promoted through the Oklahoma Museums Association and Oklahoma Department of Libraries' list-servs.

Fourteen individuals requested scholarships for NEDCC programs, totaling \$1,105.

Three individuals requested scholarships for SAA programs, totaling \$417.

Five individuals requested scholarships for the 2020 NAGARA Fall Online Forum: *Archives!*, held on October 30, 2020, totaling \$395.

Five individuals received registration scholarships for the Oklahoma Library Association workshop, "*Is Oral History on Your Horizon?*" The workshop was held on April 9, 2021.

Thirty individuals received registration scholarships for the Oklahoma Museums Association workshop, "*Strategic Planning Workshop Webinar Series,*" held in May 2021.

Four individuals received registration scholarships for the Oklahoma Museums Association annual meeting held September 15 – 17, 2021.

Jason Harris, Director of the Chisholm Trail Museum, provided this information about the impact of the scholarships and training coordinated by the Board:

"The scholarship and digital training have helped my staff become more familiar with archive-based collection care, know what resources are available, and network with peers in their field. It has helped the staff grow professionally. In addition, it has helped the staff modify planning and care while preparing the museum archive." (9/27/2021)

Other Activities

On August 15, 2018, the Oklahoma Department of Libraries served as a host site for the 2018 Academy of Certified Archivists exam. Jan Davis served as proctor for six examinees, including one from Arkansas. The exam is given once a year in conjunction with the annual meeting of the Society of American Archivists. The primary location for the exam is at the annual meeting, however, additional sites are added if there are five examinees in that location.

Holly Hasenfratz, a recently hired Archivist for the Oklahoma Department of Libraries, attended the annual Joint Conference of the Council of State Archivists, Society of American Archivists, and the National Association of Government Archivists and Records Administrators in Washington, D.C., on August 14-17, 2018.

Holly Hasenfratz and Jan Davis attended the Back-to-School Bash events in 2018 and 2019, an outreach program for educators sponsored by Oklahoma City area museums. The events, held at the National Cowboy and Western Heritage Museum and the Oklahoma Historical Society, provided an opportunity to share information about our collections and resources. We provided posters related to teaching with primary sources and the Images of Oklahoma bookmarks, which promote the local history records found in area libraries and museums. The Back-to-School Bash was cancelled in 2020.

At the request of Dan Stokes, our grant officer at the National Historical Publications and Records Commission, several board members, including Mary Larson, Jennifer Holt, Jennifer Green, and Brad

Robison, as well as Jan Davis, Board coordinator, volunteered to review grant applications for the State Board Programming Grants and other NHPRC grants during this period, 2018 - 2021.

March 8, 2019 Jan Davis visited the Blackwell Public Library and the Top of Oklahoma Historical Society Museum for another project. Blackwell is near the border of Kansas and has a population of about 6,500. The Library and Museum are located on the same block in the north part of Oklahoma. Library staff discussed their interest in preserving local history and forming a local genealogy group. The museum director offered to collaborate and invited us to use the museum's large meeting room for a workshop on preserving local history and family collections. On May 7, 2019, Jan Davis presented a program at the Museum on records in the Oklahoma State Archives of particular interest to genealogists. Of the fifteen attendees, five were from Kansas.

May 17, 2019 Jennifer Green participated in a panel discussion at the Conference of Inter-Mountain Archivists and the Society of Southwest Archivists Joint Annual Meeting. The members of the panel discussed projects that the various State Historical Records Advisory Boards conduct, such as Archives Month activities, workshops, regrant projects, and scholarship opportunities. Other panel members were from Arizona, Texas, and Utah.

June 17, 2019 Brenda Granger (Executive Director of the Oklahoma Museums Association), Nicole Harvey (Grant Officer, Oklahoma Historical Society), and Jan Davis met to discuss the new grant program to be offered by the Oklahoma Historical Society. Beginning in September, the Oklahoma Heritage Preservation Grant Program will have \$500,000 to award grants ranging from \$1,000 to \$20,000 for projects related to collections, exhibits, and education. The meeting focused on plans for announcing the program and implementing the schedule for the first round of grants.

July 15, 2019 Jan Davis visited the Lawton Public Library to present a program on the records of the Oklahoma State Archives and personal digital archiving to the Southwest Oklahoma Genealogy Society. This meeting was scheduled by a member who attended a similar program held in Duncan at the Stephens County Genealogy Library.

July 19, 2019 Jan Davis presented a webinar on the records of the Oklahoma State Archives for the Truckee Meadows Community college in Reno, Nevada.

August 3 – 4, 2019 Melody Kellogg, Director of the Oklahoma Department of Libraries, attended the annual Council of State Archivists meeting which was held in Austin, Texas.

September 24, 2019 Alyssa Vaughn and Holly Hasenfratz, archivists for the Oklahoma State Archives at the Oklahoma Department of Libraries, met with Brian Peterson, a representative from Ancestry.com, to discuss records in the State Archives related to Women's Suffrage. Brian received a comprehensive list of those materials. They also discussed the past Confederate Pension digitization project and possible opportunities for future collaborations.

October 21, 2019 The Oral History Association awarded its 2019 Elizabeth B. Mason Large Project Award to the OSU Library's Oklahoma Oral History Research Program for its recent Chilocco History Project. The project was a three-year collaborative effort between the Chilocco National Alumni Association and OSU. This project was supported with regrant funds from the Board in 2017. <https://news.okstate.edu/articles/library/2019/osu-wins-elizabeth-b-mason-award.html>

October 26, 2019 Holly Hasenfratz and Alyssa Vaughn set up an exhibit booth representing the Oklahoma State Archives at the second Oklahoma Archives Bazaar, which was held at the Downtown branch of the Oklahoma City Metropolitan Library.

December 31, 2019 Jan Davis met with Dr. Ben Keppel, a professor in the Department of History at the University of Oklahoma, to discuss projects that might be of interest to History students for internships in the future. Interns have assisted with digitizing records and processing collections in recent semesters.

May 2, 2020 Jan Davis met with Dr. Ben Keppel, a University of Oklahoma history professor, to discuss possibilities for virtual summer internships at the Oklahoma State Archives. One student applied for a virtual internship.

May 29, 2020 Jan Davis and Board member Chad Williams visited the El Reno Carnegie Library to meet the director, Kiley Ingram. Ms. Ingram provided a tour of the library, which has undergone a major construction project in the last year. She also provided access to the new Archives space.

June 23, 2020 Jan Davis met with Christina Wolf, Archivist and Special Collections Librarian at the Oklahoma City University Library.

July 30, 2020 Jan Davis met with Dr. Ben Keppel, a University of Oklahoma history professor, to discuss possibilities for virtual fall internships at the Oklahoma State Archives. Two students enrolled for virtual internships. Their projects included preparing metadata for Indian Territory Court Files and researching primary source materials in the State Archives to prepare entries for an Oklahoma History Timeline on the agency's website.

October 14, 2020 Jan Davis visited Langston University to meet with Director Lynne Simpson to discuss water-damaged records in a basement storage area.

November 4, 2020 Jan Davis and Chad Williams met with Maria Martinez, Director of the Library for Eastern Oklahoma State College to tour the archival collection and discuss grant ideas.

November 20, 2020 Jan Davis and Chad Williams met with Rachel Whitney, Collections Manager at the Sapulpa Historical Museum, and with Dee Douglas, Director of the Lincoln County Museum of Pioneer History in Chandler. Both visits provided an opportunity to discuss possible future professional development opportunities and regrant ideas.

February 2021 Chad Williams and Jan Davis presented an OLLI course on "*Oklahoma History through Maps*" for 27 attendees.

May 4, 2021 Jan Davis visited the Wynnewood Public Library and visited with Meg Ray, the Library Director, about local history information, which is maintained by the Eskridge Hotel Museum.

Summer 2021 The Oklahoma State Archives hosted a part-time student worker hired by Langston University. The student was hired to work with Archives staff to digitize some of the University's archival records for eventual inclusion online on the Langston University website and on the Oklahoma Department of Libraries' Images of Oklahoma website.

Respectfully submitted,

Jan Davis
Coordinator, Oklahoma Historical Records Advisory Board

Oklahoma Regrant Projects

The following is a description of the 2019 Regrant projects:

Edmond Historical Society and Museum

The project was to provide digital access to approximately 250 photographs relating to the Rodkey family and their business, the Eagle Milling Co. The family and business were influential in Edmond in the twentieth century and are still a presence in the community today. The Museum regularly receives research requests for these materials. Derek Lee, the Curator of Collections, reported, "This project has allowed us to share a large amount of photos on our website, thereby greatly increasing access to our collections. Additionally, working on this project has allowed us to get a better idea of what we can expect from similar projects in the future, which will no doubt be much easier thanks to our experiences gained with the Rodkey project."

Oklahoma City National Memorial and Museum

This project focused on 28 linear feet of materials received from family members, survivors, and rescue workers during the creation of the Oklahoma City National Memorial and Museum after the bombing of the Alfred P. Murrah Federal Building on April 19, 1995. The records, identified as the Personal Accounts Collection (#245) include registry forms, biographical information, photographs, and stories or recollections from family members, survivors, and first responders. Information in the collection was used in the Museum's exhibits and interactive stations. Funds were used to hire temporary employees who digitized collection files, created entries for the Museum's PastPerfect database, and developed a finding aid for the non-restricted portion of the Personal Accounts Collection (#245). All of the contents of the folders are in digital format and searchable at the Museum. Helen Stiefmiller, Collections Manager, reported, "The workflow was more labor intensive and took more time than we anticipated. The other unanticipated issue was that our website is being redesigned for the 25th Anniversary in April 2020. The Memorial Archives staff is forever grateful for the grant money made available to complete this much needed project."

Oklahoma Hall of Fame

This project is the first phase in a larger project to digitize and make publicly accessible films and videos of interviews with Oklahoma Hall of Fame members that provide glimpses into the history of the state and the lives of these influential individuals. During this phase, 35 interviews were digitized. Oklahoma governors Henry Bellmon and George Nigh, musician Roy Clark, newspaper publisher E. K. Gaylord, and business magnate and financier T. Boone Pickens are some of the interview subjects. Brief information about the larger project, along with a list of the interviewees' names, is included on the website. Museum staff are using the clips of the interviews in social media posts about the Museum's collection. Mattie Barlow, Archives Manager and Registrar, reported, "The whole process has been a huge learning curve to understand the technology involved with digitization. Of all of the items sent for digitization, only one tape was unable to be played/digitized due to its condition. That instance just

underlined the importance of projects like these and the urgency that is needed to preserve audio-visual materials."

Oklahoma Railway Museum

The focus of this project is improved access for education and research to the Museum's Pierce (Casey) Brown photography collection. The project included rehousing, development of a finding aid, and digitization for a collection of 850 photographs dating from the 1890s through the 1950s. The images are of St. Louis and San Francisco Railway (Frisco) steam engines. Each image is annotated with the engine type, engine number, builder, where taken, date, and photographer. This is a pilot project for the museum as they begin preservation efforts for their archival collections. Anne Murray Chilton, Museum Administrator, reported that the volunteer archivist was able to increase his productivity after meeting with an archival consultant hired to assist with workflow and procedures for the project.

Oklahoma State University Library

The focus of this project is providing public access to digitized material from the Robert E. Cunningham Photographs and Negatives Collection, which depicts the early history of Oklahoma State University (Oklahoma A & M College), local history, and portraits of early residents of Stillwater. The grant supported hiring student interns to focus on digitizing, item-level processing and metadata creation. Online access was provided through the University's digital collections website, with records made available in WorldCat and to the Digital Public Library of America. Project Director Patrice-Andre Prud'homme reported, "We anticipate that the significance of this memorabilia collection about local history and the community of Stillwater will help improve access to collections as a whole as the public becomes more aware of the increased potential for research and scholarship about the region."

Stillwater Public Library

The focus of this project was to reorganize, rehouse, describe, and digitize the United Spanish American War Veterans and Auxiliary, Robert A. Lowry Camp # 24, 1926 – 1971. The collection describes the activities of the organization, and its members, through minute ledgers, membership rolls and dues, financial records, correspondence, photographs, and scrapbooks. Digital images are accessible through the Digital Prairie website operated by the Oklahoma Department of Libraries. Stacy Delano, the project director, reported the following: "Upon completion, this will be our first full project with all components including proper storage, finding aid, inventory, digitization, online access, and webpage description. This project has provided immense data on how to plan and execute a realistic project from start to finish. The opportunity showed us that we actually can take a substantial collection and make it accessible online and it told us about the deficits in our current practices. By correcting those, we will now be able to pursue more project opportunities and get additional material online for people across the country to access. It also has also sharpened our commitment to advance our archives, digitization, and online access projects and led us to make large scale decisions about resources (such as staffing) that will have long lasting effects."

Wichita Tribal Center

This project focuses on the description and digitization of a collection of over 1,400 photographs featuring Wichita people and tribal events, including the Wichita Annual Dance. Some of the photos date back to 1901, with the majority in 1970s to the present. During the digitization and description process, Center staff worked with community members to add additional information to the descriptions. This is a process that will continue after the grant period has ended. Tim Baugh, the director of the Center reported, "As other tribal members heard about this project, they began to bring in additional photographs that could be scanned then returned to the family." The Center received three new collections as a result of the project. These collections relate to several important topics, including the construction of a Wichita grass house in 1975 and Ms. Margaret Bell, a former President of the Wichita and Affiliated Tribes.

The following is an overview of the 2020 Regrant projects:

Blackwell Public Library

The focus of the grant was to create a finding aid and a digital collection of old settlers' and early pioneers' stories and histories. The collection also included histories of early Blackwell and Kay County, which were compiled by the Blackwell High School class of 1965. Library staff worked with archivists at the Oklahoma Department of Libraries to digitize the materials. The Library hired part-time staff to create the finding aid and transcripts for the collection.

Carl Albert Congressional Research and Studies Center, University of Oklahoma

This project focused on providing online access to a portion of the Carl Albert Photograph Collection. Carl Albert is a native Oklahoman and served as the 46th Speaker of the U.S. House of Representatives. The project included creating metadata and digital images which are being made accessible through several platforms, including the Carl Albert Interactive Platform of Discovery, the Digital Public Library of America, and Wikimedia.

Chisholm Trail Museum

The focus of this grant was the creation of a finding aid for approximately 27,000 photographs from the Museum's collection representing a cross-section of rural Oklahoma life in the area surrounding the city of Kingfisher from 1889 through today. Most of the photographs are from the Meacham Photographic Collection, including 40 years of photographs taken by a resident photographer. The finding aid is currently available on the Museum's website. A larger collection of selected photographs will be included on the Gateway to Oklahoma History, sponsored by the Oklahoma Historical Society. Currently, a small collection of the photographs is available on the Oklahoma Department of Libraries' Images of Oklahoma site.

Oklahoma State University Library

This project focused on improving the use and accessibility of the Dr. W. David Baird Collection of slides held at the Oklahoma State University (OSU) Library Archives. Donated to OSU by Dr. Baird, the collection illustrates an array of Works Progress Administration (WPA) projects across 75 counties in Oklahoma, including buildings still in use and abandoned buildings. The grant

supported the digitization, item-level processing, and metadata creation for each item. All digital objects prepared for online access through the OSU digital collections site were ingested into the Library's digital content management system (CONTENTdm) and the records made available to WorldCat and the Digital Public Library of America (DPLA, the latter via the DPLA OKHub). This project offers several avenues for research and scholarship to students, scholars, and the public about this region and beyond. For example, it will help supplement existing resources about WPA projects and benefit interdisciplinary research relating to architecture, geography, history, and digital humanities.

Plains Indians and Pioneers Museum

The focus of this project was to catalog a collection of negatives and prints that were donated to the Museum by the McDonald Studio, which operated throughout most of the 20th century in Woodward. When the business closed in the early 1990s, nearly 40,000 negatives and prints were donated to the Museum. To date, about 2,000 of the photographs have been cataloged and properly housed using archival materials. This project included proper housing, preservation, metadata creation, and digitization for another 1,000 of the images. The images were uploaded to PastPerfect Online to create an accessible database with images and descriptions that is available on the museum's website.

Stillwater Public Library

The focus of the project was to inventory and digitize the Stillwater Woman's Club Records, which included program booklets, meeting minutes, correspondence, guest books, scrapbooks, and a cookbook. The Woman's Club founded the Stillwater Public Library in 1922 and has played a significant role in the social and cultural history of the community. An online finding aid was created, allowing the public to learn more about the role of women and their contributions to Stillwater's history and development.

Regrant Project Statistics

2018 Projects

Organization	Cubic Feet Preserved and made accessible for public use	Number of digital facsimiles made available for use	Website
Edmond Historical Society		250 photographs, digitized and uploaded	https://www.edmondhistory.org/the-rodkey-family/
Oklahoma City National Memorial and Museum	28 linear feet		Website is being updated at this time.
Oklahoma Hall of Fame/Gaylord-Pickens Museum	3 cubic feet	35 digital recordings of interviews	https://oklahomahof.com/member-archives
Oklahoma Railway Museum		700 photographs and 1 finding aid	https://www.oklahomarailwaymuseum.org/research/
Oklahoma State University Library		1,306 images	https://library.okstate.edu/search-and-find/collections/digital-collections/robert-e.-cunningham/
Stillwater Public Library	4 cubic feet	1 finding aid for collection of 573 items	http://library.stillwater.org/united spanish american war veterans and auxiliary.php https://digitalprairie.ok.gov/digital/collection/p16807coll1/id/66761/rec/1
Wichita Tribal History Center		1,847 photographs digitized in four collections	http://wichtatribe.com/media/79201/copy_of_wthc_photographs2.pdf

2019 Projects

Organization	Number of cubic feet made accessible	Number of digital facsimiles	Website
Blackwell Public Library	1 cubic foot	112	https://digitalprairie.ok.gov/digital/collection/p16807coll1/search/searchterm/Blackwell%20Public%20Library%20Collection%2C%20Blackwell%2C%20Oklahoma/field/collec/mode/exact/conn/and
Carl Albert Congressional Center	33 cubic feet	6,026 12,460 (as of 9/27/2021)	12,677 items were processed, with 6,163 re-housed. https://cacdiscovery.omeka.net/
Chisholm Trail Museum	120 cubic feet	100 items to date	The following link provides access to the Meacham Collection Finding Aid which includes more than 27,000 items. http://www.ctokmuseum.org/photo-collections.html The following link provides access to a small collection of images in the collection: https://digitalprairie.ok.gov/digital/collection/p16807coll1/search/searchterm/meacham The Museum is working with the Oklahoma Historical Society to digitize and develop online access through the Gateway to Oklahoma History. https://gateway.okhistory.org/
Oklahoma State University Library		1,383	https://cdm17279.contentdm.oclc.org/digital/collection/wdbaird/search
Plains Indians and Pioneers Museum		1,000	This is a PDF Finding Guide which allows researchers and relatives to search by subject name and/or image date. www.nwok-pipm.org/the-mcdonald-collection
Stillwater Public Library		200 items to date	This link will include a link to the finding aid for the Stillwater Woman’s Club collection. https://digitalprairie.ok.gov/digital/collection/p16807coll1/search/searchterm/Stillwater%20Woman's%20Club%20Collection%2C%20Stillwater%2C%20Oklahoma/field/collec/mode/exact/conn/and

Oklahoma Scholarship Recipients

Annual Meeting of the Oklahoma Museums Association, 2018		
Oltmann, V.	Bixby Historical Society	\$195
Peoples, R.	McAlester Discovery Museum	\$195
Winter, H.	Osage Nation Museum	\$195
Whitney, R.	Sapulpa Historical Museum	\$195

Society of American Archivists webinar exams, October 2018		
Jones, P.	Oklahoma Historical Society	\$129 (Digital Records)
Jones, P.	Oklahoma Historical Society	\$159 (Metadata Overview)
Daglaris, P.	Oklahoma State University Libraries	\$109 (Digital Records)
Daglaris, P.	Oklahoma State University Libraries	\$89 (Metadata Overview)

"Museum Education Planning for the Future" workshop, March 2019		
Studstill, A.	Edmond Historical Society and Museum	\$65
Meeks, K.	Tulsa Air and Space Museum and Planetarium	\$65
Williams, A.	Graduate Student, University of Tulsa	\$65

"Strategic Planning 101" workshop, August 2019		
Haygood, L.	Recent graduate from University of Oklahoma School of Library and Information Studies program	\$35
Henry, L.	Julian P. Kanter Political Commercial Archive	\$35
Mason, R.	Jones Oklahoma Historical Society	\$35
Pittman, K.	Stillwater Public Library	\$35
Price, A.	Julian P. Kanter Political Commercial Archive	\$35
Siavashpour, L.	Metropolitan Library System, Oklahoma City	\$35
Wilson, C.	Absentee Shawnee Tribe of Oklahoma	\$35
Williams, C., OHRAB Board Member	Oklahoma Historical Society	\$35

NEDCC workshops, "Audiovisual Preservation for Smaller Institutions" and "Digital Preservation for Smaller Institutions," August 2019		
Hoffner, B. (both days)	American Organ Institute	\$80
Barlow, M. (both days)	Oklahoma Hall of Fame	\$80
Reyes, O. (both days)	Oklahoma Hall of Fame	\$80
Lyles, J. (both days)	Southern Nazarene University	\$80
Mosman, R. (one day)	Oklahoma Historical Society	\$40
Nunes, P. (both days)	Oklahoma Historical Society	\$80
Smith, M. (both days)	Student from University of Oklahoma School of Library and Information Studies	\$80
Yeahquo, P. (both days)	Kiowa Tribe	\$80
Yeahquo, S. (both days)	Kiowa Tribe	\$80
Branum, E. (both days)	Student	\$80

Dosh, J. (both days)	Oklahoma State University Library	\$80
Hutchinson, B. (both days)	Student	\$80

"Archival Description for Museum Professionals," Oklahoma Museums Association pre-conference session

Green, J.	City of Oklahoma City	\$40
Newby, K.	National Cowboy and Western Heritage Museum	\$40
Peters, D.	Oklahoma State University Library	\$40
Compton, J.	Oklahoma Christian University	\$40

"Digitization on a Shoestring" workshop, February 2020

Beesley, S.	University of Central Oklahoma	\$130
Bolin, M.	Lawton Public Library	\$130
Chamberlain, A.	Stillwater History Museum at the Sheerar	\$130
Earls, A.	University of Central Oklahoma	\$130
Martin, M.	Bartlett-Carnegie Sapulpa Public Library	\$65

Oklahoma Museums Association Annual Meeting, September 2020

Atchley, D.	Graduate student	\$100
Bidwell, T.	Sam Noble Museum of Natural History	\$100
Brewer, G.	Pryor Arts and Humanities Council	\$150
Chilton, A.	Oklahoma Railway Museum	\$100
Couch, A.	Claremore Museum of History	\$100
Crenshaw, E.	Student	\$100
Fisherman-Armstrong, S.	Sam Noble Museum of Natural History	\$100
Funches, R.	Oklahoma Black Museum and Performing Arts Center/National African American Jazz Legacy Museum	\$150
Gentges, R.	Discovery Lab, Tulsa Children's Museum	\$150
HorseChief, J.	Osage Nation Wahzhahze Cultural Center	\$150
Hudson, M.	Top of Oklahoma Historical Society Museum	\$100
Kohl, K.	University of Central Oklahoma	\$100
Lyles, J.	Southern Nazarene University, Fred Floyd Archives	\$100
Maddox, C.	Seminole Nation Museum	\$100
O'Bryan, D.	Pawnee County Historical Society and Dick Tracy Headquarters	\$150
Posey, T.	Drumright Historical Society Museum	\$100
Pouncil, P.	Drumright Historical Society Museum	\$100
Pryse, J.	University of Oklahoma	\$100
Roblin, K.	National Cowboy & Western Heritage Museum	\$100
Rush, A.	Three Rivers Museum	\$100
Travis, D.	General Tommy Franks Museum	\$100
Trigalet, L.	Bristow Historical Society/Museum	\$150
Wendel, L.	Eufaula Area Museum	\$100
Zacharias, J.	General Tommy Franks Museum	\$100

NEDCC professional development programs		
Ross, K.	Chisholm Trail Museum	Caring for Photographic Collections
King, K.	Stephens County Genealogy Library	Caring for Photographic Collections
Lees, C.	Student	Caring for Vellum Bound Books
Maddox, C.	Seminole Nation Museum	Creating Oral History Recordings
Harris, J.	Chisholm Trail Museum	Creating Oral History Recordings
Compton, J.	Oklahoma Christian University	Strategies for Born Digital Collections
Barlow, M.	Oklahoma Hall of Fame/Gaylord Pickens Museum	Strategies for Born Digital Collections
Reyes, O.	Oklahoma Hall of Fame/Gaylord Pickens Museum	Strategies for Born Digital Collections
Taylor, A.	Tulsa Community College Library	Strategies for Born Digital Collections
Lee, D.	Edmond Historical Society and Museum	Strategies for Born Digital Collections
Louderback, P.	Northeastern Oklahoma State University	Strategies for Born Digital Collections
Beezley, S.	Student	Strategies for Born Digital Collections
Eldridge, V.	Linscheid Library, East Central University	Strategies for Nitrate and Acetate Negatives and Film
Walker, D.	Northeastern Oklahoma State University	Surface Cleaning Techniques for Paper-based Materials

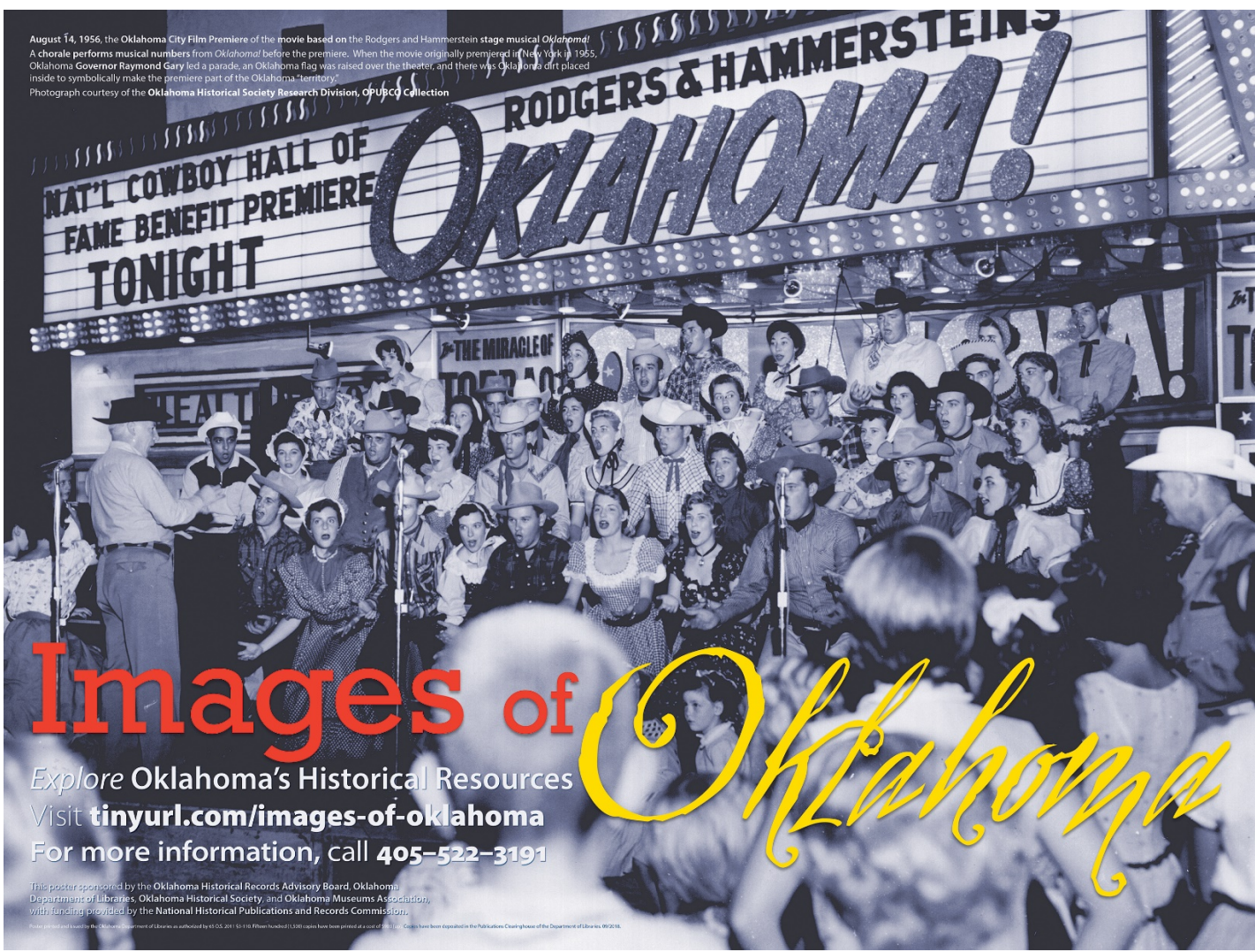
SAA professional development programs		
Stober, T.	Chisholm Trail Museum	\$159, Appraisal for Arrangement and Description
Bradford, B.	Northeastern Oklahoma State University	\$129, Encoding Standards Overview
McLain, B.	Northeastern Oklahoma State University	\$129, Standards for Digital Archives

NAGARA Fall Online Forum, October 2020		
Williams, F.	State Regents for Higher Education	\$79
Foster, M.	Department of Human Services	\$79
Williams, S.	Department of Human Services	\$79
Nauss, J.		\$79
Maddox, C.	Seminole Nation Museum	\$79

"Is Oral History on Your Horizon?" workshop, April 2021		
Berry, E.		\$30
Pye, L.	Southwestern Oklahoma State University Library	\$20
Wooster Smith, G.	Anadarko Community Library	\$20
Tharp, S.	Tryon Public Library	\$20
Yargee, R.		\$30

Oklahoma Museums Association Annual Meeting, September 2021		
Wasiak, A.	Student	\$207
Pence, A.	Cleveland County Historical Society and Moore-Lindsay House	\$207
Burk, K.	Arcadia Round Barn	\$207
Sneed, J.	Student	\$207
Pordos, S.	Route 66 Interpretive Center	\$207

August 14, 1956, the Oklahoma City Film Premiere of the movie based on the Rodgers and Hammerstein stage musical *Oklahoma!*
A chorale performs musical numbers from *Oklahoma!* before the premiere. When the movie originally premiered in New York in 1955,
Oklahoma Governor Raymond Gary led a parade, an Oklahoma flag was raised over the theater, and there was Oklahoma dirt placed
inside to symbolically make the premiere part of the Oklahoma Territory.
Photograph courtesy of the Oklahoma Historical Society Research Division, OPUSC Collection



Images of *Oklahoma*

Explore Oklahoma's Historical Resources
Visit tinyurl.com/images-of-oklahoma
For more information, call 405-522-3191

This poster prepared by the Oklahoma Historical Records Advisory Board, Oklahoma Department of Libraries, Oklahoma Historical Society and Oklahoma Museums Association, with funding provided by the National Historical Publications and Records Commission.
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Images of Oklahoma, 2018 poster

Images of Oklahoma



Oklahoma Archives Month October 2019

Explore Oklahoma's Historical Resources

Visit tinyurl.com/images-of-oklahoma

For more information, call 405-522-3191

Domestic Science class (left) in Horace Mann School in Tulsa. March 1917 (LOT 7483, v.2, no. 4828) • Making bread, Pauls Valley Training School. April 1917 (LOT 7483, v.2, no. 4838) • National Child Labor Committee collection, Library of Congress, Prints and Photographs Division • Photographer Lewis Wickes Hines.

To learn more about the National Child Labor Committee Collection of more than 5,000 photographs, including 150 taken in Oklahoma, visit the Library of Congress online—loc.gov/pictures/collection/nclc/

Libraries, museums, and archives across the country hold millions of books, maps, photographs, posters, manuscripts, sound recordings, and motion pictures that document American history and culture. Many of these collections include items related to Oklahoma history.

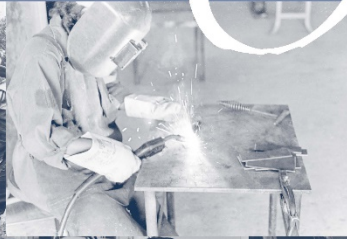
This poster sponsored by the Oklahoma Historical Records Advisory Board, Oklahoma Department of Libraries, Oklahoma Historical Society, and Oklahoma Museums Association, with funding provided by the National Historical Publications and Records Commission.

One Thousand (1,000) copies printed at a cost of \$735 as authorized by 65 O.S. 63-110. Copies have been deposited in the Oklahoma Publications Clearinghouse: 07/19.

Oklahoma Department of Libraries

Images of Oklahoma, 2019 poster

Images of Oklahoma



Oklahoma Archives Month October 2020

Explore **Oklahoma's Historical Resources**

Visit tinyurl.com/images-of-oklahoma

For more information, call **405-522-3191**

The Chillico Indian Agricultural School, located in north central Oklahoma, operated from 1884-1980 as one of a **handful of federal off-reservation Indian boarding schools** in the United States. **Thousands of students, from over 127 tribes**, passed through the school's iconic entryway arch during its nearly century-long existence. • In addition to an **oral history collection** that documents first-person stories of alumni, the **Chillico Indian Agricultural School Collection** at Edmon Low Library, Oklahoma State University, contains **over 1,100 images** of campus facilities, students and staff, activities, and events.

Libraries, museums, and archives across the country hold millions of books, maps, photographs, posters, manuscripts, sound recordings, and motion pictures that document American history and culture. Many of these collections include items related to Oklahoma history.

Oklahoma of Department **Libraries**

This poster sponsored by the Oklahoma Historical Records Advisory Board, Oklahoma Department of Libraries, Oklahoma Historical Society, and Oklahoma Museums Association, with funding provided by the National Historical Publications and Records Commission.

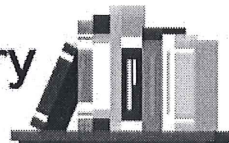
Images of Oklahoma, 2020 poster

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Stillwater Public Library

1107 S. Duck · Stillwater, OK · 405-372-3633



M-W: 9 am to 7 pm
Thurs: 9 am to 9 pm
Fri: 9 am to 6 pm
Sat: 10 am to 4 pm
Sun: 1 pm to 5 pm

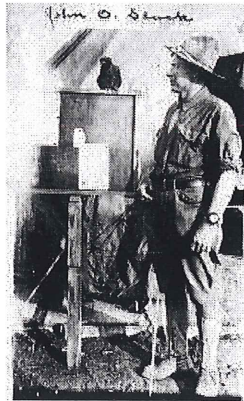
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Home » Research » Local History & Special Collections » United Spanish American War Veterans and Auxiliary, Robert A. Lowry Camp #24, 1926-1971

United Spanish American War Veterans and Auxiliary, Robert A. Lowry Camp #24, 1926-1971

Have you checked out a book from Oklahoma Virtual Library?

Yes No



ABOUT

The United Spanish American War Veterans, Robert A. Lowry Camp #24, operated from 1926-1971 and consisted of local men who served during the Spanish American War (1898-99) and Philippine American War (1899-1902). The organization was named for Robert A. Lowry (September 24, 1859 - March 6, 1920, who served as Captain in the First Oklahoma Territorial Regiment, Company L and who is known as the "Father of Stillwater."

The first meeting of the Robert A. Lowry Camp #24 took place on September 25, 1926, with 16 dues paying members and ended on January 14, 1967, with the death of its last member, George Walter Mathews.

The United Spanish American War Veterans, Robert A. Lowry Camp #24 Auxiliary included local women who supported the veterans. The organization began on January 26, 1929 and a notation in the financial records indicates that the last meeting of the Auxiliary took place in 1968, though some records exist until 1971. The Auxiliary provided support for the veteran group and advocated on behalf of the veterans and their widows in obtaining pension funds. Its records also reveal the heartbreaking story of two

organizations coming to an end and the woman who kept the organizations going until the final TAPS were played.

Although records were kept by numerous members, primary record keepers included Edwin H. Brown, who served as the first Adjutant; Zella Hanner (December 6, 1884-October 15, 1970); and Vella Johnson (August 24, 1888-July 2, 1980).



Preservation and digitization of this collection was made possible with a grant from [Oklahoma Historical Records Advisory Board](#).

CONTENTS

The collection contains veterans' personal wartime experiences, minute ledgers, membership rolls and dues, newspaper clippings, financial records, personal correspondence, photographs, and scrapbooks. Most items are in generally good condition, though scrapbooks are brittle.



Please speak with a librarian at the Help Desk concerning duplication of specific items. Materials in the collection will soon be accessible in high resolution format online (see below).

ACCESSING THE COLLECTION

In Library

The collection can be use in library during open library hours by visiting the Adult Help Desk. Items will be retrieved by a librarian and can be viewed at the viewing desk next to the Help Desk. A license is required to be on deposit while you view materials. Please use the following documents to determine which files to request for use.

[Finding Aid](#)
[Inventory of collection](#)

Online

As items are uploaded, material can be viewed online via the Oklahoma Department of Libraries' "Image of Oklahoma" project. [View the collection](#).

Online Tools

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Meacham Collection Finding Aid

Meacham Collection Finding Aid



[meacham_finding_aid.xlsx](#)
Download File

Please note: The Museum is in the process of digitizing the Meacham Collection images. On occasion, images listed on the spreadsheet were not in the donation to the institution or may not be available, particularly after 1986.



The organization, creation of a finding aid, and digitization of the Meacham Collection was made possible through the support of the Oklahoma Historical Records Advisory Board Improving Access Grant Program, with funding support from the National Historical Publications and Records Commission.

Jan Davis

From: Oklahoma Museums Association <bgranger@okmuseums.ccsend.com> on behalf of Oklahoma Museums Association <sodaniel@okmuseums.org>
Sent: Wednesday, September 9, 2020 11:39 AM
To: Jan Davis
Subject: [EXTERNAL] Fall 2020 Professional Development Scholarship Application - First Come, First-Served

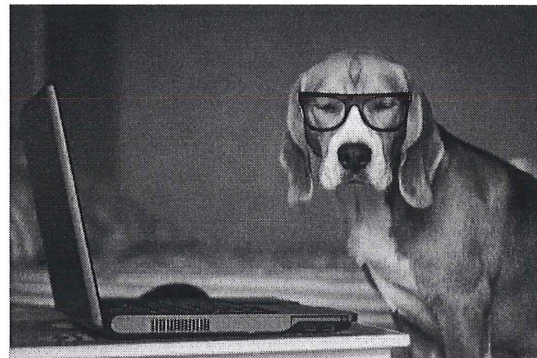
Here is the updated draft. Let me know of any changes to the Constant Contact or form.



ELIST News to Use

Fall 2020 Professional Development Scholarship Application - First Come, First-Served

The Oklahoma Historical Records Advisory Board (OHRAB) is offering 50 scholarships for up to \$160 and are available on a first-come, first-serve basis for professional development for archivists, museum professionals, librarians, and students of library science, museum studies, and related programs. Please refer to the program criteria below for details.



Deadline to apply is 5:00 p.m., Wednesday, September 16, 2020. Apply online [here](#)
Award notification will be made Monday, September 28, 2020.

Scholarship activities must begin after October 4, 2020 and be completed by December 15, 2020.

Applicants must live in Oklahoma. Limited to one program request per applicant.

Programs must meet the following criteria:

1. The program is offered by one of the following organizations:

National Association of Government Archivists and Records Administrators
Northeast Document Conservation Center
Society of American Archivists

2. Registration for the program must not exceed \$160.

3. Program will be available between October 5, 2020 – December 15, 2020.

4. Program topic must relate to any aspect of historical records collections including paper, photographs and electronic media. Examples of topics include preservation, emergency preparedness, digitization and digital curation. Programs that focus on artifacts are not eligible.



Questions, Please contact Jan Davis at 405-522-3191 or jan.davis@libraries.ok.gov

These scholarships are provided by the Oklahoma Department of Libraries and Oklahoma Historical Records Advisory Board with funding provided by the National Historical Publications and Records Commission. The Oklahoma Museums Association is assisting with the collection of applications on behalf of OHRAB.

About Oklahoma Museums Association

The Oklahoma Museums Association is a private, nonprofit serving the Oklahoma museum community. OMA plays an active leadership role by offering a variety of programs and services to Oklahoma's 500+ museums, historical societies, historic sites, zoos and botanical gardens, historic houses, living history museums, tribal cultural centers, and other museum-related institutions. OMA supports Oklahoma museums in their efforts to educate, inform and entertain. Interested in more comprehensive information about OMA? Visit OKMuseums.org or GiveSmartOKC.org for an overview of our organization.

Connect With Us

405.424.7757 | OKMuseums.org



Member Information

Stacy O'Daniel

Member Type: | Member Level:

Member #: | Expiration Date:

Not a member or need to renew? [Click here](#)

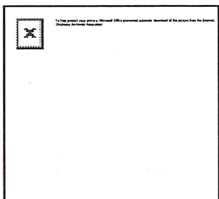
Oklahoma Museums Association programs and services are made possible with assistance from:

The Anne & Henry Zarrow Foundation, Oklahoma Today, National Cowboy & Western Heritage Museum, Smith Carney & Company P.C., Mabee-Gerrer Museum of Art, Quail Creek Bank, The Springer Company, Grady County Historical Society, Daystar Foundation and Library, Inc., Dane & Lynn Pollei, Collections Research for Museums, West Oklahoma City Rotary Club, Western Center for the Conservation of Fine Art, Osage Nation Museum, Oologah Historical Society and:



Jan Davis

From: Jennifer Green <admin@okarchivists.org>
Sent: Monday, May 17, 2021 11:33 AM
To: Jan Davis
Subject: [EXTERNAL] REMINDER - Upcoming Education Events



Register Today!

TOMORROW

Introduction to Remote Oral History Interviewing
Tuesday, May 18 10:00am-11:00am

Patrick Daglaris, Oral History Archivist at Oklahoma State University, presents this virtual workshop which will provide an overview of conducting remote interviews including the ethical, archival, and practical considerations of using a remote format for an interview. Some topics that will be covered include choosing equipment and/or platforms, working with narrators to select an ideal setup, and how to optimize your project files for the archive.

Register today at <https://forms.gle/kNkga4A8gUHCj73AA>

- JUNE -

NEDCC Presents Free Online Preservation Training for Oklahoma

These training programs are offered in partnership with the Oklahoma Department of Libraries, Oklahoma Museums Association, Oklahoma Archivists Association, and the Oklahoma Historical Records Advisory Board, with Funding support from the National Historical Publications and Records Commission.

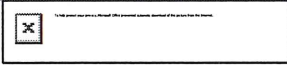
10 Tips for Preservation-Friendly Reading Rooms

Monday, June 7th 2:00pm-3:30pm CST
Registration deadline: June 5



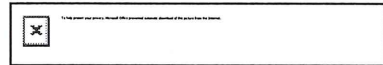
Jan Davis

From: Oklahoma Museums Association <bgranger@okmuseums.ccsend.com> on behalf of Oklahoma Museums Association <bgranger@okmuseums.org>
Sent: Monday, June 28, 2021 3:42 PM
To: Jan Davis
Subject: [EXTERNAL] Scholarship Opportunities for the Oklahoma Museum Conference



Scholarship Opportunities for the Oklahoma Museum Conference

Download Preliminary Program



Oklahoma Museum Conference
Smooth Sailing: Museums Charting New Waters
September 15-17, 2021
The Grand Casino Hotel & Resort, Shawnee

In person conference September 15-17
On-demand access September 20-October 3

Ahoy! This year, we navigate the theme *Smooth Sailing: Museums Charting New Waters*. We are excited to return to an in-person conference with on-demand access to the virtual conference website. On-demand content will feature select conference sessions as well as additional bonus material not presented at the conference. All registrants can attend in person, virtually, or both!

Conference information including registrations, hosts, sponsors and exhibitors [here](#)

Scholarship Opportunities

- Speaker Session Only Scholarship
- Conference Registration Scholarship (workshops and special events not included)

To qualify for an OMA conference scholarship, an applicant must complete the OMA conference application form [here](#) by Tuesday, July 27, 2021. Preference will be given to applicants attending the conference in person.

Scholarships generously provided by the Oklahoma Department of Libraries and Oklahoma Historical Records Advisory Board with funding provided by the National Historical Publications and Records Commission. Thank you!

**Oklahoma Humanities and Oklahoma Museums Association
Capacity Building Initiative**

